



**TOPIC**

**PRESENTER**

**Welcome, Call to Order**

President, Natalie Ivankovich

**PTA Presentation: VALLE VERDE PTA 101**

President, Natalie Ivankovich

**Approve the Budget, Programs & Fundraisers**

President, Natalie Ivankovich  
Treasurer, Julia Petrov

**Ratify July & August Bills & Review July/August Financial Report**

Treasurer, Julia Petrov

**6/30/2021 Audit: Update**

Auditor, Lori Bhatia

**Reports**

- Principal's Report
- Teachers' Report
- Board Reports
  - Natalie Ivankovich
  - Julia Petrov
  - Sarah Foster

Principal, Mignon Perkins

President  
Treasurer  
VP Marketing & Communications

**Committee Reports**

- Spirit Wear
- Community Service Day
- Fun Run
- Yearbook
- Fall Event
- Diversity Committee
- Art Docent
- Enrichment
- 4<sup>th</sup>/5<sup>th</sup> Grade Play

Mara Still  
Renee Gregg/Jane Klinger  
Suzy Agulles  
Jocelyn Silva/5<sup>th</sup> OPEN  
Michelle Greenland/Heather Maddox  
Jenny Roy/Faye Einspahr  
Michelle Foster/Meghan Moreau  
Jane Klinger  
OPEN/Heather Martin

**New Business**

- Fund a Need- Outdoor Tables/Spaces

**Next Meeting - October 12<sup>th</sup>, 2021, at 7 pm (Zoom)**

**Adjourn Meeting**

**Valle Verde Elementary School PTA 2021/2022 Budget & YTD Results**

	<b>YTD Actual As of 6/30/21</b>	<b>Budget 2020/2021</b>	<b>YTD Actual As of 6/30/22</b>	<b>Budget 2021/2022</b>
<b>Income:</b>				
Book Fair	0	1,500	0	2,500
Box Tops	107	500	0	100
Carnival	0	8,000	0	0
Amazon Smile	602	250	0	1,000
Dine Around	2,929	1,500	0	2,500
FunRaising	6,257	0	0	5,000
Fun Run	12,416	12,000	0	20,000
Read-A-Thon	0	0	0	8,000
Shop & Give	1,495	0	0	0
Sponsorship	167	5,000	0	5,000
Distance Learning School Supply	918	0	0	0
Fund-A-Need: Chromebooks	19,150	0	0	0
Gift Cards	0	200	0	600
Interest Income	46	30	0	50
Misc. Income	166	0	0	0
PTA Dues	879	1,200	0	1,000
Spring Event	0	0	0	3,000
Spring Fling	700	10,000	0	20,000
Spirit Wear	2,261	1,500	0	2,000
Viking Fund	87,634	60,000	0	85,000
Yearbook	2,943	1,000	0	1,000
<b>Total Income:</b>	<b>138,670</b>	<b>102,680</b>	<b>0</b>	<b>156,750</b>
<b>Expenditures:</b>				
Art Show	0	(100)	0	(200)
Bank Charges	(75)	(25)	0	0
Class Teacher Allocation	(3,424)	(8,860)	0	(8,805)
Credit Card Processing	(2,989)	(3,500)	0	(3,500)
Crossing Guard	(4,932)	(6,520)	0	(6,520)
Custodian Appreciation Week	0	(175)	0	(200)
Distance Learning School Supply	(147)	0	0	(771)
Diversity Committee	0	0	0	(500)
Emergency Backpacks	0	(150)	0	(100)
Family Events/STEAM	0	(100)	0	(400)
Carnival	(2,811)	(800)	0	0
Fun Run	0	0	0	(1,700)
Read-A-Thon	0	0	0	(200)
Spring Event	0	0	0	(1,000)
Spring Fling	0	0	0	(10,000)
Hospitality	(783)	(1,000)	0	(1,000)
Instructional Assistant	(75,396)	(71,000)	0	(79,000)
Insurance	(258)	(258)	0	(258)
Campus Beautification/Landscaping	(137)	(300)	0	(5,000)
Library	0	(250)	0	(250)
Principal's Fund	(468)	(600)	0	(750)
PTA Functional	(1,018)	(1,900)	0	(1,500)
Reading Specialist	(42,566)	(40,200)	0	(46,800)
Scholarship	0	(100)	0	(100)
School Play	1,032	0	0	0
Service Awards	(504)	(500)	0	(500)
Teacher Grant Expense	0	(2,000)	0	(2,000)
Tech. Coordinator	(6,741)	(7,100)	0	0
Technology	0	(1,170)	0	0
Technology Software	(9,424)	(16,100)	0	(7,000)
Website	(371)	(250)	0	(375)
Yearbook	(2,172)	0	0	(2,000)
Graduating Class	(5,654)	(6,000)	0	(6,000)
<b>Total Expenses:</b>	<b>(158,837)</b>	<b>(168,958)</b>	<b>0</b>	<b>(186,429)</b>
<b>Total Income Less Expenses:</b>	<b>(20,167)</b>	<b>(66,278)</b>	<b>0</b>	<b>(29,679)</b>
Beginning Cash	271,655	271,655	251,488	251,488
Ending Cash	251,488	205,377	251,488	221,809

<b>Reserves (Restricted Cash)</b>	<b>Beginning</b>	<b>Ending</b>	<b>Beginning</b>	<b>Ending</b>
Graduating Class 2021	3,954	325	0	0
Graduating Class 2022	0	2,822	2,822	0
Graduating Class 2023	0	0	0	4,000
Art Docent Program	3,427	3,427	3,427	3,427
School Play Reserve	3,000	3,000	3,000	3,000
Fund-A-Need: Chromebooks	0	19,150	19,150	19,150
Education Fund	110,000	110,000	126,000	126,000
<b>Restricted Cash</b>	<b>120,381</b>	<b>138,724</b>	<b>154,399</b>	<b>155,577</b>
<b>Unrestricted Cash</b>	<b>151,274</b>	<b>112,764</b>	<b>97,089</b>	<b>66,232</b>
<b>Total Cash</b>	<b>271,655</b>	<b>251,488</b>	<b>251,488</b>	<b>221,809</b>

**Valle Verde Elementary School PTA 2021/2022 Budget & YTD Results**

	2020/2021		2021/2022			
	YTD Actual	Budget	Previous	Current	YTD Actual	Budget
	As of 6/30/21	2020/2021	N/A	July	As of 7/31/21	2021/2022
<b>Income:</b>						
Book Fair	0	1,500			0	2,500
Box Tops	107	500			0	100
Carnival	0	8,000			0	0
Amazon Smile	602	250			0	1,000
Dine Around	2,929	1,500			0	2,500
FunRaising	6,257	0			0	5,000
Fun Run	12,416	12,000			0	20,000
Read-A-Thon	0	0			0	8,000
Shop & Give	1,495	0			0	0
Sponsorship	167	5,000			0	5,000
Distance Learning School Supply	918	0			0	0
Fund-A-Need: Chromebooks	19,150	0			0	0
Gift Cards	0	200			0	600
Interest Income	46	30		5	5	50
Misc. Income	166	0			0	0
PTA Dues	879	1,200		26	26	1,000
Spring Event	0	0			0	3,000
Spring Fling	700	10,000			0	20,000
Spirit Wear	2,261	1,500			0	2,000
Viking Fund	87,634	60,000		1,399	1,399	85,000
Yearbook	2,943	1,000			0	1,000
<b>Total Income:</b>	<b>138,670</b>	<b>102,680</b>	<b>0</b>	<b>1,429</b>	<b>1,429</b>	<b>156,750</b>
<b>Expenditures:</b>						
Art Show	0	(100)			0	(200)
Bank Charges	(75)	(25)			0	0
Class Teacher Allocation	(3,424)	(8,860)			0	(8,805)
Credit Card Processing	(2,989)	(3,500)		(21)	(21)	(3,500)
Crossing Guard	(4,932)	(6,520)			0	(6,520)
Custodian Appreciation Week	0	(175)			0	(200)
Distance Learning School Supply	(147)	0			0	(771)
Diversity Committee	0	0			0	(500)
Emergency Backpacks	0	(150)			0	(100)
Family Events/STEAM	0	(100)			0	(400)
Carnival	(2,811)	(800)			0	0
Fun Run	0	0			0	(1,700)
Read-A-Thon	0	0			0	(200)
Spring Event	0	0			0	(1,000)
Spring Fling	0	0			0	(10,000)
Hospitality	(783)	(1,000)			0	(1,000)
Instructional Assistant	(75,396)	(71,000)			0	(79,000)
Insurance	(258)	(258)			0	(258)
Campus Beautificator/Landscaping	(137)	(300)			0	(5,000)
Library	0	(250)			0	(250)
Misc. Expense	0	0			0	(250)
Principal's Fund	(468)	(600)			0	(750)
PTA Functional	(1,018)	(1,900)		(67)	(67)	(1,500)
Reading Specialist	(42,566)	(40,200)			0	(46,800)
Scholarship	0	(100)			0	(100)
School Play	1,032	0			0	0
Service Awards	(504)	(500)			0	(500)
Teacher Grant Expense	0	(2,000)			0	(2,000)
Tech. Coordinator	(6,741)	(7,100)			0	0
Technology	0	(1,170)			0	0
Technology Software	(9,424)	(16,100)			0	(7,000)
Website	(371)	(250)		(72)	(72)	(375)
Yearbook	(2,172)	0			0	(2,000)
Graduating Class	(5,654)	(6,000)			0	(6,000)
<b>Total Expenses:</b>	<b>(158,837)</b>	<b>(168,958)</b>	<b>0</b>	<b>(160)</b>	<b>(160)</b>	<b>(186,679)</b>
<b>Total Income Less Expenses:</b>	<b>(20,167)</b>	<b>(66,278)</b>	<b>0</b>	<b>1,269</b>	<b>1,269</b>	<b>(29,929)</b>
Beginning Cash	271,655	271,655			251,488	251,488
Ending Cash	251,488	205,377			252,757	221,559
<b>Reserves (Restricted Cash)</b>	<b>Beginning</b>	<b>Ending</b>	<b>Beginning</b>	<b>Ending</b>		
Graduating Class 2021	3,954	325	0	0		
Graduating Class 2022	0	2,822	2,822	0		
Graduating Class 2023	0	0	0	4,000		
Art Docent Program	3,427	3,427	3,427	3,427		
School Play Reserve	3,000	3,000	3,000	3,000		
Fund-A-Need: Chromebooks	0	19,150	19,150	19,150		
Education Fund	110,000	110,000	126,000	126,000		
<b>Restricted Cash</b>	<b>120,381</b>	<b>138,724</b>	<b>154,399</b>	<b>155,577</b>		
<b>Unrestricted Cash</b>	<b>151,274</b>	<b>112,764</b>	<b>97,089</b>	<b>65,982</b>		
<b>Total Cash</b>	<b>271,655</b>	<b>251,488</b>	<b>251,488</b>	<b>221,559</b>		

**VVE PTA Expenditure Report  
July 2021**

<b>Date</b>	<b>Num</b>	<b>Description</b>	<b>Memo</b>	<b>Category</b>	<b>Amount</b>
7/12/21	DEBIT	Squarespace	Annual Renewal	Website	(72.00)
7/14/21	DEBIT	Zoom	Monthly Payment - July 2021	PTA Function	(14.99)
7/12/21	DEBIT	Quicken	Annual Renewal	PTA Function	(51.99)
7/31/21	EFT	Squarespace.com	Monthly Payment - July 2021	Merchant Fee	(20.74)
				<b>TOTAL</b>	<b>(159.72)</b>

**Valle Verde Elementary School PTA 2021/2022 Budget & YTD Results**

	2020/2021		2021/2022			
	YTD Actual As of 6/30/21	Budget 2020/2021	Previous July	Current August	YTD Actual As of 8/31/21	Budget 2021/2022
<b>Income:</b>						
Book Fair	0	1,500			0	2,500
Box Tops	107	500			0	100
Carnival	0	8,000			0	0
Amazon Smile	602	250		191	191	1,000
Dine Around	2,929	1,500			0	2,500
FunRaising	6,257	0			0	5,000
Fun Run	12,416	12,000		20	20	20,000
Read-A-Thon	0	0			0	8,000
Shop & Give	1,495	0		192	192	0
Sponsorship	167	5,000		1,000	1,000	5,000
Distance Learning School Supply	918	0			0	0
Fund-A-Need: Chromebooks	19,150	0			0	0
Gift Cards	0	200			0	600
Interest Income	46	30	5	5	9	50
Misc. Income	166	0			0	0
PTA Dues	879	1,200	26	701	727	1,000
Spring Event	0	0			0	3,000
Spring Fling	700	10,000			0	20,000
Spirit Wear	2,261	1,500			0	2,000
Viking Fund	87,634	60,000	1,399	35,293	36,692	85,000
Yearbook	2,943	1,000			0	1,000
<b>Total Income:</b>	<b>138,670</b>	<b>102,680</b>	<b>1,429</b>	<b>37,403</b>	<b>38,831</b>	<b>156,750</b>
<b>Expenditures:</b>						
Art Show	0	(100)			0	(200)
Bank Charges	(75)	(25)			0	0
Class Teacher Allocation	(3,424)	(8,860)		(278)	(278)	(8,805)
Credit Card Processing	(2,989)	(3,500)	(21)	(962)	(982)	(3,500)
Crossing Guard	(4,932)	(6,520)			0	(6,520)
Custodian Appreciation Week	0	(175)			0	(200)
Distance Learning School Supply	(147)	0			0	(771)
Diversity Committee	0	0			0	(500)
Emergency Backpacks	0	(150)		(77)	(77)	(100)
Family Events/STEAM	0	(100)			0	(400)
Carnival	(2,811)	(800)			0	0
Fun Run	0	0			0	(1,700)
Read-A-Thon	0	0			0	(200)
Spring Event	0	0			0	(1,000)
Spring Fling	0	0			0	(10,000)
Hospitality	(783)	(1,000)		(561)	(561)	(1,000)
Instructional Assistant	(75,396)	(71,000)		(18,959)	(18,959)	(79,000)
Insurance	(258)	(258)			0	(258)
Campus Beautificator/Landscaping	(137)	(300)			0	(5,000)
Library	0	(250)			0	(250)
Misc. Expense	0	0		(1,039)	(1,039)	(250)
Principal's Fund	(468)	(600)		0	0	(750)
PTA Functional	(1,018)	(1,900)	(67)	(15)	(82)	(1,500)
Reading Specialist	(42,566)	(40,200)		(11,392)	(11,392)	(46,800)
Scholarship	0	(100)			0	(100)
School Play	1,032	0			0	0
Service Awards	(504)	(500)			0	(500)
Teacher Grant Expense	0	(2,000)			0	(2,000)
Tech. Coordinator	(6,741)	(7,100)			0	0
Technology	0	(1,170)			0	0
Technology Software	(9,424)	(16,100)			0	(7,000)
Website	(371)	(250)	(72)	(312)	(384)	(375)
Yearbook	(2,172)	0			0	(2,000)
Graduating Class	(5,654)	(6,000)			0	(6,000)
<b>Total Expenses:</b>	<b>(158,837)</b>	<b>(168,958)</b>	<b>(160)</b>	<b>(33,594)</b>	<b>(33,754)</b>	<b>(186,679)</b>
<b>Total Income Less Expenses:</b>	<b>(20,167)</b>	<b>(66,278)</b>	<b>1,269</b>	<b>3,808</b>	<b>5,077</b>	<b>(29,929)</b>
Beginning Cash	271,655	271,655			251,488	251,488
Ending Cash	251,488	205,377			256,565	221,559
<b>Reserves (Restricted Cash)</b>	<b>Beginning</b>	<b>Ending</b>	<b>Beginning</b>	<b>Ending</b>		
Graduating Class 2021	3,954	325	0	0		
Graduating Class 2022	0	2,822	2,822	0		
Graduating Class 2023	0	0	0	4,000		
Art Docent Program	3,427	3,427	3,427	3,427		
School Play Reserve	3,000	3,000	3,000	3,000		
Fund-A-Need: Chromebooks	0	19,150	19,150	19,150		
Education Fund	110,000	110,000	126,000	126,000		
<b>Restricted Cash</b>	<b>120,381</b>	<b>138,724</b>	<b>154,399</b>	<b>155,577</b>		
<b>Unrestricted Cash</b>	<b>151,274</b>	<b>112,764</b>	<b>97,089</b>	<b>65,982</b>		
<b>Total Cash</b>	<b>271,655</b>	<b>251,488</b>	<b>251,488</b>	<b>221,559</b>		

**VVE PTA Expenditure Report  
August 2021**

<b>Date</b>	<b>Num</b>	<b>Description</b>	<b>Memo</b>	<b>Category</b>	<b>Amount</b>
8/3/21	DEBIT	Squarespace	Annual Renewal	Website	(312.00)
8/16/21	DEBIT	Zoom	Monthly Payment - August 2021	PTA Function	(14.99)
8/19/21	8279	Julie Rattaro	Classroom Supplies	Class Teacher Allocation:Rattaro	(210.33)
8/19/21	8280	Heather Martin	Safety Backpacks Supplies	Emergency Prep	(77.15)
8/19/21	8281	Lainey Holmes	Sign Gypsies Invoice - School Lawn Sign	Hospitality	(109.00)
8/19/21	8282	Natalie Ivankovich	VVE PTA Car Magnets	Hospitality	(452.00)
8/19/21	8283	Sarah Gamez	Classroom Supplies	Class Teacher Allocation:Gamez	(67.30)
8/19/21	8284	Mt Diablo Unifed School District	Invoice AR356213; Amber Duran, Q4 20-21	Reading Specialist	(11,391.93)
8/19/21	8273	Mt Diablo Unifed School District	Invoice AR356214; Laurie Lundin, Q4 20-21	Instruct Assist	(5,104.02)
8/19/21	8274	Mt Diablo Unifed School District	Invoice AR356215; Sandra Himel, Q4 20-21	Instruct Assist	(5,560.11)
8/19/21	8275	Mt Diablo Unifed School District	Invoice AR356216; Hilari Parker Gaines, Q4 20-21	Instruct Assist	(4,246.56)
8/19/21	8276	Mt Diablo Unifed School District	Invoice AR356217; Armaghan Mohebbi Bazy, Q4 20-21	Instruct Assist	(4,048.22)
8/31/21	EFT	Squarespace.com	Monthly Payment - August 2021	Merchant Fee	(961.74)
				<b>TOTAL</b>	<b>(32,555.35)</b>